

## Payment Method

Payments are due by the 10th of each month and are paid a month in advance.

Payments made after this date will be subject to a 10% late payment fee.

Please advise below which method(s) you will use to pay your child's fees

- Cash
- Cheque
- Standing Order\*
- Childcare voucher\*\*

\* Please see attached bank details

\*\*Please provide the following information:

Voucher Provider

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Amount to be paid by voucher £\_\_\_\_\_

### Note:

**It is preferable that you pay your fees by standing order and / or childcare vouchers. We do not hold cash on the premises, however, we do accept debit cards. If you chose to pay by credit card, you will be charged a 10% surcharge.**

**Please make sure your standing order / voucher provider quotes your family name or child's name on all payments to ensure we are able to correctly allocate to your child's nursery fees. Please be aware that late voucher payments will also be subject 10% late payment fee.**

**Any bank charges incurred for unpaid cheques or returned standing orders will be added on to your next invoice.**